

ELA TOWNSHIP

ELA TOWNSHIP BOARD MEETING THURSDAY, DECEMBER 11, 2003

7:30P.M.

Village of Lake Zurich Board Meeting Room
70 East Main Street, Lake Zurich, IL.

Approved 01-08-04

1. CALL TO ORDER

The meeting was called to order at 7:38p.m.

2. ROLL CALL

Present: Supervisor Tinerella, Clerk Prouty, Trustees Black, Burch, and Sullivan. Trustee Knudtson was absent. Also present were the Assessor Hoffman and Highway Commissioner Kruckenberg.

3. PLEDGE OF ALLEGIANCE

The Board led the Audience in the Pledge of Allegiance.

3. PUBLIC COMMENT

Lake Zurich High School Choir sang a Christmas song off of their C.D. that they cut with Delta records. They did not sign in and I just have their first names. They are Will(bass) Tim,(tenor) Lisa,(alto) and Carrie (soprano).

Jill Lang talked on the Relay for Life that is held every year at Paulus Park. This year it is on June 5th and 6th -2004. Three things Ela Township can do: 1. Commit Ela Township to the sponsorship of the Relay to Life by contributing \$5000.00 to the event. 2. Be a Team Captain and participate in the event. 3. Invite Cancer survivors to attend this celebration and reception hosted in their honor and walk the opening lap. This shows we care and improves their outlook on life.

Jill Lang also gave the Clerk a report which will be attached to the back of the minutes.

Mike Talbett, County Board Representative, informed the board of the upcoming Tax referendum that will be on the Primary ballot in March. This Tax will be for Lake County road improvements. This will be a one quarter percent sale tax on everything except food, cars and boats.

Barb Evans of Cultural Arts Connection

Some update of thing of the Cultural Arts Connection:

- a. Been serving this area for nine years.
- b. How best to communicate with the Ela Township Board?

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- c.** In January we had a public forum and met with the Illinois Arts Council and asked what we can do and they said keep proceeding as you are, but try to communicate with the community better.
- d.** In January we will be launching our Web-site and it will contain some excellent resources for the community.
- e.** Working with the High School Performing Arts.
Working with the Village of Lake Zurich on regranting, so CA.C. can do entertainment through out the year for the Village.
How should she communicate, the Supervisor suggested the Park Committee and maybe Cultural Arts Connection could be a help on the Ela Township's concert in the Park.
- f.** We feel that Cultural Arts Connection is committed to the Cultural, Social, Educational and Economic growth of the area and feel that arts are a way as a country that has fought for the freedom of expression.

5. APPROVAL OF NOVEMBER 13, 2003 MEETING MINUTES

1st MOTION: Trustee Burch's motion to approve the minutes with the following change, seconded by Trustee Sullivan. Roll Call: Trustees Black, Burch, Sullivan and Supervisor Tinerella, all voted aye and the motion carried 4 to 0.

Page 3-under committee reports- omit the word - **Counseling** from the Youth and Family Committee title.

6. APPROVAL OF THE DISBURSEMENT 11-14-03 THROUGH 12-10-03

<u>General Town Fund</u>	<u>\$110, 268.81</u>
<u>General Assist Fund</u>	<u>0</u>
<u>General Road Fund</u>	<u>\$25,503.77</u>
<u>Perm. Road Fund</u>	<u>\$61,446.89</u>
<u>Park Main. Fund</u>	<u>\$20,242.98</u>

<u>Total Expenditures</u>	<u>\$217,462.45</u>
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2ND MOTION: Trustee Sullivan's motion to approve the above disbursements audit for the period of 11-14-03 to 12-10-03, seconded by Supervisor Tinerella. Roll Call: Trustees Sullivan, Black, Burch, and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

7. APPROVAL OF LINE ITEM TRANSFERS

Transfer \$10,000 from #18580 - Land Acquisition to #18544-Legal- Land.

Transfer \$5,000.00 from #50581-Playground – to #50585- Irrigation System.

3rd MOTION: Trustee Burch's motion to approve the line item transfers as listed above, seconded by Supervisor Tinerella. Roll Call: Trustees Burch, Black, Sullivan and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

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8. TREASURER'S REPORT

Supervisor Tinerella reported that 95% of the Township's tax revenues have been received for the current fiscal year and there will be a short fall of \$56,000 of the General Road Fund. This is because the tax extension amount for the General Road Fund does not all come to Township, other villages in the Township also receive a portion of this levy. After speaking with the Highway Commissioner, neither he nor I see a problem with this \$56,000 revenue short fall.

The rate of return on the Township money market funds has dropped from 2% to 1.75% during the month of November.

9. SUPERVISOR'S REPORT

Supervisor Tinerella wanted to reassure people that the Township had begun action in February 2003 to acquire 25 acres at the Southwest corner of Quentin and Route 22 for a Park. She has observed the confusion about the legal description of the property and would like to reassure the people that there is a valid legal description in the condemnation paperwork filed by the Ela Township's legal counsel. The Supervisor feels that the Township has done a great job of putting out press releases and putting information in the Township's Newsletter about what the Township is wishing to do with the property.

10. "55 Plus" –SENIOR CENTER REPORT

Supervisor Tinerella thanked Sue Neuschel and her staff for a job well done on the Happy Holiday Party.

The Senior Center report was received and attached the back of the minutes.

11. "ATTIC" YOUTH DROP-IN CENTER REPORT

The report was received and will be attached to the back of the minutes.

Trustee Black reported on the Adopt an Elf program with the Library. This is a free program that Youth Center youths will be decorating an Elf for Christmas. Also that a lot of consideration between Trustee Black and the Youth Director Phil Carona on moving the Youth Center to bigger location closer to the schools.

Supervisor Tinerella reported that the Attic is available for any Township residents to use and that the new users are the Indian Princesses.

Trustee Sullivan thanked Tom Huntsha for doing such a good job at the Township offices while the administrator is on sick leave.

Trustee Black also thanked the Clerk for covering the office so that Tom Huntsha can have a lunch hour.

12. COMMUNICATION MANAGER'S REPORT

This report was received and will be attached to the back of the minutes.

13. HIGHWAY COMMISSIONER'S REPORT

The Highway Commissioner Kruckenberg reported that he received two new buses from Pace this week and the drivers just love them and this will bring the total buses running up to four.

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Received the new truck for snowplowing at Deer Park
On special events, will be taking two snow plows to three schools, Spencer Loomis Kindergarten and two other preschools. Showing the children how the snow plows work.

14. BUS SERVICE REPORT

This report was received and will be attached to the back of the minutes.

15. ASSESSOR'S REPORT

Assessor Hoffman reported that Ela Township Assessor's office was the first Township to close the tax books in the County out of 18 Townships. We will be the first to finish our appeals in the first half of January and in case the Board did not notice that the General tax system went from \$875.00 a month to \$1125.00. In January when the Assessor creates her budget she calls the county and they anticipated the increase.

During the thirty day appeals time taxpayers can come in and inquire about their assessments. The Assessor's office is extremely busy and at this time the Assessor read two orchid letters praising her staff on their consideration when dealing with disgruntled taxpayers.

16. TOWNSHIP BOARD COMMITTEE REPORTS (FINANCE, PARKS, SOCIAL AGENCY FUNDING AND YOUTH AND FAMILY COUNSELING)

Finance Committee- Trustee Sullivan had no report at this time.

Trustee Sullivan thanked Tom Huntsha for the excellent job he is doing at the Township offices while the Administrator is on a sick leave.

Trustee Black thanked the Clerk for covering the office so that Tom Huntsha can also have a lunch hour.

Social Agency- Supervisor Tinerella reported that A Safe Place is building a new home for abused women and children and they have a special program that you can donate up to \$10,000 before the end of this year (December 31, 2003) and you can take half of the amount of the donation as a tax credit. This program is set up by the State of Illinois. Pledges are welcome but do not qualify for this tax credit.

Parks – Trustee Burch reported that two Eagle Scout projects that have been completed. Derek Malinowski has installed the base for a flag pole at Knox Park with the help of the Highway Department and he will be adding four benches around the base also. Giovanni Ething has install benches at Knigge Park and has done landscaping around the new sign. Scott Bonk will be installing a climbing wall in Ela Park. Also Trustee Burch is still in the process of building the ice rink and will be working on Frisbee Golf in the Spring. He also switched the Township Eagle with the War Memorial top, as this was a better fit.

Youth and Family Services- Trustee Black reported that a Special meeting was held on December 8, 2003, and the Board authorized extending an offer to a Social worker that the

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board agreed upon and that offer has been made and we are awaiting a response. A Thank You to all the people that helped to make the Happy Holiday Dance a success.

UNFINISHED BUSINESS

17. TOWNSHIP WEBSITE-APPROVAL TO LAUNCH THE TOWNSHIP'S WEBSITE

This will be tabled due to short staffing in the office.

18. TOWNSHIP SOCIAL WORKER-CONSIDERATION AND POSSIBLE ACTION TO APPROVE A WRITTEN PLAN THAT MEETS OUR TOWNSHIP'S NEEDS AND IDENTIFIES MEASURABLE OUTCOMES

Trustee Black reported on the Social Worker in the Youth and Family Services Committee report.

NEW BUSSINESS

19. CERTIFICATE OF SPECIAL TAX- BOARD APPROVAL FOR ACTION TAKEN AT APRIL 1992 ANNUAL TOWN MEETING

4th MOTION: Trustee Burch's motion to approve the Certificate of Special Tax for 1992 which did not get signed by that board, seconded by Trustee Sullivan. Roll Call: Trustees Burch, Black, Sullivan and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

20. APPROVAL OF (12) TOWNSHIP PAID HOLIDAYS FOR FULL-TIME EMPLOYEES IN 2004

5th MOTION: Trustee Burch's motion to approve the twelve paid Holidays for full-time Township Employees, seconded by Trustee Sullivan. Roll Call: Trustees Burch, Black, Sullivan and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

21. APPROVAL OF DECEMBER 2003 TOWNSHIP NEWSLETTER

Trustee Black reported that the PDF file would not be ready for review until Monday. Supervisor Tinerella suggested that the picture of the Township officials should go in the back of the paper and be taken off the front page. Trustee Sullivan said lets wait and see how it looks. The consensus of the Board was to move the picture to the back. It will be moved to the back and reverse the fold.

22. APPROVAL OF PACE 2004 AGREEMENT (FOR ANNUAL GRANT REQUEST)

6th MOTION: Trustee Sullivan's motion to approve the PACE bus 2004 Agreement-Resolution 2003-08, seconded by Supervisor Tinerella. Roll Call: Trustees Sullivan, Black, Burch and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

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23. APPROVAL OF 2004 LEVY FOR THE TOWN OF ELA

7th MOTION: Trustee Sullivan's motion to approve the Township Levy (Ordinance No. - 2003-19-)for the year 2003 (\$1,617,000.00), seconded by Trustee Burch. Roll Call: Trustees Sullivan, Black, Burch and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

24. 2004 MEETING-DISCUSS AND POSSIBLE ACTION TO APPROVE MEETING DATES PER OPEN MEETING ACT, REQUESTED DECEMBER 5, 2003, BY DAILY HERALD

8th MOTION: Trustee Sullivan's motion to approve the meeting dates for the year 2004, seconded by Trustee Burch. Roll Call: Trustee Sullivan, Black, Burch, and Supervisor Tinerella all voted aye and the motion carried 4 to 0.

25. CONSIDERATION AND POSSIBLE ACTION REGARDING LAND ACQUISITION, PENDING LITIGATION, AND PERRSONNEL ISSUES DISCUSSED IN THE 7:00P.M. CLOSED/EXECUTIVE SESSION OF THIS BOARD MEETING

No action was needed from the closed session.

26. ADJOURNMENT

9th MOTION: At 9:08p.m. Trustee Sullivan's motion to adjourn, seconded by Supervisor Tinerella. Roll Call: Trustees Sullivan, Black, Burch, Supervisor Tinerella all voted aye and the motion carried 4 to 0.

LUCY PROUTY ELA TOWNSHIP CLERK